Dear partner,

We would like to inform you about the application procedure and application deadlines for incoming Erasmus students at the University of Stuttgart for the academic year 2015/16.

We have a **new application procedure**. The advantage of the procedure is that all required forms can be downloaded from the online application portal. The forms have to be printed out, signed and submitted with all other required online to the application portal.

The nomination/ application procedure for Erasmus students is to be completed in 3 steps:

1. **Nomination** via partner university to the Office of International Affairs in Stuttgart.  
   **Deadline:** May 1 (for the following winter semester)/ November 1 (for the following summer semester).

2. **Info email** from the University of Stuttgart about registration ➤ **Registration** by nominated students. Students who have registered properly will be informed about further steps of the application.

3. **Online application** by registered students via our web-based application system C@mpus.  
   **Deadline:** June 1 (for the following winter semester)/ December 1 (for the following summer semester).

The link to the registration/ application portal and general application information can be found on our website:  
http://www.ia.uni-stuttgart.de/internat/bewerber/program/Erasmus/application/index.en.html

Virtually all courses at the University of Stuttgart except the international Master's degree programs are taught in German. For this reason, students must demonstrate a proficiency in German. They will be expected to prove at least 900 hours of German (C 1 according to the European reference frame). Visiting students who cannot prove this are required to participate in the intensive German course and submit a proof of **B 1** according to the European reference frame in German. Students who attend courses in English should submit a proof of **B 2** in English. We strongly recommend that those students attending courses in English or planning to work on a thesis apply for the intensive German course as well.

**Applications will not be considered until we have all supporting documents.**

The amount of incoming Erasmus students at the University of Stuttgart has been continuously growing. We feel honored by the great interest in our institution. Unfortunately, the amount of incoming Erasmus students has reached the limit of our capacity to offer guidance, language courses and accommodation. **Thus we can only accept the number of incoming students as stipulated in our bilateral agreement.** So we would appreciate it very much if you considered the agreed amounts of outgoing student mobility and the agreed area of studies.

Unfortunately we are not able to offer dormitory accommodation for Erasmus students during the academic year 2015/16. Students have to find private accommodation on their own. Please advise your students to arrange their housing matters as soon as possible. Helpful information they will find at:  
http://www.ia.uni-stuttgart.de/internat/studierende/practical/accomm/private/index.en.html

If you should have any questions concerning the Erasmus agreements please do not hesitate to contact our institutional Erasmus coordinator, Ms. Christine Müller: mueller@ia.uni-stuttgart.de.

If you are not the contact person for the nomination of your outgoing students, we kindly ask you to forward this message to your colleague responsible.

We look forward to continuing our fruitful cooperation with your institution. If you should need any further information, I will be happy to help you.
Best regards,

Melanie Schillo

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